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PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

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July 1, 2021

NOTICE OF CLASSIFIED VACANCY

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW

POSITION: BUS DRIVER / UTILITY WORKER
(1 position)

HOURS: Bus Driver~ 4.5 hours per day, 5 days per week (12 Month work calendar)
6:30am-9:00am & 2:00pm-4:00pm
AND
Utility Worker ~3.5 hrs. per day, 5 days per week (12 Month work calendar)
9:00am-10:30am & 12:00pm-2:00pm
Non-student days schedule to be determined
Schedule to be determined by student need

EFFECTIVE: July 26, 2021

SALARY: Driver ~ Range 38: starts at \$24.44 per hour (*advance in 6 steps*)
Utility Worker ~ Range 37: starts at \$23.84 per hour (*advance in 6 steps*)

DEFINITION: BUS DRIVER: Under direction of the Transportation Foreman operates a school bus over designated routes in transporting school children, or on special trips as directed, and performs related duties as assigned. Previous school bus driving experience is desirable.

Utility Worker: Under direction and supervision of the Director of facilities & Maintenance & Operations conducts district delivery service and works in Food Service, Maintenance, Grounds, and Operations performing duties as an entry level position in the relevant department.

TRANSFERS: **Transfers ONLY July 1, 2021 - July 7, 2021**
Apply for transfer in writing within five (5) working days (Per CSEA contract Article VIII B. 5)

DEADLINE: All other applicants July 8, 2021

REQUIREMENTS: Must meet minimum job description requirements. Must be in Possession of a or be willing to obtain a valid California Driver's license, a valid California Class B license, a School Bus Driver's certificate, a Bi-yearly valid medical certificate and a valid CPR/First Aid certification is desirable.

APPLICATION: Apply on [EDJOIN](#):
Transfers Submit WRITTEN TRANSFER REQUEST to:

Pacific Grove Unified School District
Human Resource Department
Billie Mankey, Director II, Human Resources
4435 Hillcrest Ave. PG, CA 93950
Phone: 831-646-6507; FAX: 831-646-6527
District website: www.pgusd.org
E-mail: bmankey@pgusd.org

A complete application package includes a cover letter, current résumé,
District classified application, and 3 letters of recommendation.

District employees need only submit a letter of interest. An updated resume and letter of intent are highly recommended

Busdriver

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.